Liverpool Hope Students’ Union Trustee Board

Ordinary Meeting Agenda

Tuesday 20th March 2018, 5pm, Room Eden007, Eden Building, Hope Park, L16 9JD.

Chair: Jack Johnson (President)

|  |  |  |  |
| --- | --- | --- | --- |
| No. | Item | Time | Paper/Reference |
|  | **Section A: Matters for approval not likely to require significant discussion** |  |  |
|  | **Welcome from Chair**To open meeting, confirm quorum | 5pm | Verbal |
|  | **Formalities**1. Apologies(please send apologies in advance to unionmanager@hope.ac.uk)
2. Declaration of any interests
3. Notifications of any urgent business
 | 5.01pm | Verbal |
|  | **Minutes from last meeting on 20th March 2018**To receive and approve minutes | 5.05pm | TB228 for approval  |
|  | **Action Tracker - Matters Arising**To note any matters arising from last meeting | 5.07pm | TB229 for approval |
|  | **Section B: Items for discussion and, where appropriate, resolution** |  |  |
|  | **President’s Report** To approve the report  | 5.10pm | TB230 for approval |
|  | **General Manager Report**To approve the report  | 5.15pm | TB231 for approval & Appendix 1 for information  |
|  | **Statement of Legal Compliance** To approve the statement  | 5.20pm | TB232 for approval |
|  | **Governance Review Update** To approve the report | 5.25pm | TB233 & Appendix 2 & Appendix 3 for approval, Appendix 4 for information  |
|  | **GDPR Update**To receive the report | 5.40pm | TB234 for approval |
|  | **Draft Budget 18/19**To approve the draft budget | 5.50pm | TB235 & Appendix 5 for approval |
|  | **Trustee Declaration Changes** To sign the updated documents | 6.10pm | TB236 for approval, Appendix 6,7 & 8 for signing  |
|  | **Union Cloud Renewal** To approve the renewal | 6.15pm | TB237 for approval |
|  | **Board Meeting Schedule 2018/19**To discuss and approve a schedule | 6.20pm | TB238 for approval |
|  | **Independent Examination** To approve the recommendations | 6.25pm | TB239 for approval  |
|  | **Section C: Items for Information** |  |  |
|  | **Reserved Minutes from last meeting on 20th March 2018** To receive and approve minutes | 6.30pm | TB240 Reserved paper distributed at meeting |
|  | **Staffing Matters** To receive report | 6.35pm | TB241 Reserved paper distributed at meeting |
|  | **Any Other Business**  | 6.45pm | Verbal |

Date and time of next meeting: TBC