# TB263: Trustee Board Meeting Minutes for

# 21st November 2018

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| In Attendance: | |
| Trustees | Non-Trustees |
| Feidhelm Doolin (FD –( Chair) | Ruth Dalton (RD) - General Manager |
| Catriona cairns (CC) | Steven Cox (SC) - Activities and Engagement Coordinator – minutes |
| Eddie Craig (EC) |  |
| Luke Skilbeck (LS) - |  |
| Lucy Armstrong (LA) |  |
| Niamh Fearon (NF) - |  |
| Andrew West (AW) |  |
| Jaine Pickering (JP) |  |
| Carys Jones (CJ) ( by phone) |  |

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| **No.** | **Agenda Item** |
| 1 | **Welcome from Chair**  Chair opened meeting and welcomed new student trustee LA to her first meeting. |
| 2 | **Apologies**  Justine Dyson Safia Ali  Chair confirmed meeting was quorate  **Conflicts of Interest**  None declared  **Notifications of any urgent business**  None declared |
| 3 | **Minutes from last meeting (Paper TB255)**  Amended to include Eddie Craig as in attendance.  EC raised two omissions that   1. AW said he would resign if there were a vote on CIO model. 2. AW said that he didn’t trust Charity Commission   AW could not recall saying those things.  NF Stated that she recalled that somebody said it but couldn’t recall who.  JP These were action minutes not verbatim minutes so not relevant.  Minutes agreed as true and accurate record with EC having his name recorded as against approval. |
| 4 | **Matters Arising Tracker (paper TB256)**  As per distributed paper  AW – Need to progress on board development  AW Asked if all by laws need to come back to the board for approval.  JP – need to get clarification on the status of by-laws and constitution but board should have the final say.  It was agreed to invite Richard Hughes (LHSU Advice and Student Voice Co-ordinator) to next meeting to brief trustees on governance issues. |
| 5 | **Presidents Report (Paper TB257 )**  FD supplemented the President’s Report by commenting on his work. Key points include :  Refund of Forum funding System  Establishing criteria for the allocation of additional £5000 of sports funding  Lobbying local councillors on joint and liability status tenancies  VP Welfare and Community  Report taken as read.  VP Education  LS Elaborated on his report stating that he intends to do some refresher training for course reps in January  JP – Asked Is the university wanting to expand or consolidate student recruitment  FD – Confirmed that the university are seeking to retain current number s  JP – Is there an impact or assessment report sent to university council  FD There are reports sent to every university council and an end of year summary.  . |
| 6 | **General Manager Report (paperTB258)**  RD presented her report.  Rd thanked JP for her input in devising the communications plan.  RD – Reported that she had attended a meeting about the current financial state of NUS. She reported that NUS had a deficit of £ - £4 million.  NUS will be :  Reimagining the organisation after strategic conversation event  Emphasise the unique services of NUS and focus on these  Reported that NUIS assets exceed current SUSS liability  JP asked about LHSU risk  RD Very small risk because we have no commercial operations  JP Need to update the risk register  RD – Anticipated that affiliation would be reduced if services are reduced  AW Any implications for website hosting  RD No because Union Cloud is a separate company |
| 7 | **SUSS deficit (paperTB 259)**  RD presented the paper on options available for SUSS scheme. The board agreed that Option 3 was the preferred option  RD to relay this to SUSS |
| 8 | **CIO Update (paperTB)**    RD – Presented her report on various SU comparators in Association or Foundation model of CIO and the advice received from Wrigleys solicitors  EC Queried he relevancy of the paper as Students Union passed a policy stating that their preferred model was Association CIO and hat this was now LHSU policy.  FD confirmed policy had been passed.  NF Queried the validity of the vote at forum as the majority present abstained and were not fully aware of the issues.  EC Asked it to be minuted that NF as an officer of the union was speaking against union policy.  LS Said that he told the forum meeting that abstentions meant the issue could be deferred and that he had been wrongly advised  JP Asked what information was given to the forum  EC –the decision has been taken and trustees should be implementing it  AW As a trustee I cannot be mandated by a student meeting.  NF – referred to the financial risk is we go down the association model  EC There is no risk as the university hold the members register  FD Queried the comparator to Salford SU. He has spoken to Sabbatical officers at Salford and they were unaware of any move to a foundation model a Salford and said they would not support it.  FD Also queried the term shackled in the paper as it undermines the idea of democratic governance.  NF – We could defer the decision to after the AGM, where all options could be put to members.  LS Student democracy is not harmed by foundation model.  JP Trustees can take the student vote as advisory when considering options  FD Reaffirmed that LHSU policy is to proceed with the association model and that trustees should only intervene if there was substantial financial or legal risk  LS Wished it to be minuted that he was misinformed about the meaning of abstentions at the forum meeting.  FD There are other comparators outside the SU sector such as Liverpool Irish Centre who have successfully implemented an association model  No vote taken on paper recommendations  FD to send trustees clarification about SU governance and to process with implementing policy in regard to CIO model |
| 9 | **Year End Account (Paper TB**  RD presented the year end account and reported that there was a healthy surplus due to underspend on staff salaries and campaigning.  AW – Said it could be risky for block grant negotiations if we were seen as having a large surplus  FD to report at University Council mentioning the exceptional reasons for surplus  Steve Cox (minute taker) left the meeting |
| 15 | **Reserved Minutes from last meeting** |
| 16 | **Staffing Matters** |
| 17 | **Any Other Business** |

**Chair closed the meeting.**

**Date of next meeting: To be Confirmed**